PRAIRIE ART ALLIANCE
GALLERY & SCHOOL

Exhibit Inventory Form

Exhibit Name: _____ Date: _____

Artist's Name: _____

Directions for completing this form:

1. Complete the information requested above.
2. Complete an *Artwork Identification Card* for each work submitted. Attach this card to your art work.
3. Complete the information requested below. The *Artist Inventory Number* column is for your use. If you do not use inventory numbers, you may leave this column blank.
4. Leave your artwork with the staff member on duty in the gallery. He or she will collect this form. He or she may also direct you where to store your artwork.
5. You are responsible for completing *Date Removed* when you remove the artwork at the end of the show.

PAA Inventory Number	Artist Inventory Number	Title (or description) of artwork	Medium	Price	Date Removed